

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

Approved – May 24, 2016

Date: April 19, 2016

Present: Members: C. Airlie, J. Baum, J. Klein, R. Labossiere, M. McCarl, L. Martin, and D. Squires
CEO/Chief Librarian: G. MacDonald
Assistant/Children's Librarian: M. Laverty

Regrets: Members: S. Forbes

Meeting Chaired by: J. Klein and called to order at 6:03 p.m.

Motion #17-16

Moved by L. Martin, seconded by R. Labossiere that the agenda of the April 19, 2016 meeting be approved as revised.

CARRIED.

Conflict of interest: None

Motion #18-16

Moved by D. Squires, seconded by L. Martin that the minutes of the March 29, 2016 meeting be approved as presented.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

1. The CEO advised that she had attended a meeting with the Human Resources Manager and the CAO at which time the request for a lawyer, and the questions that the board wondered should be forwarded, were discussed. The CAO and HR Manager felt that they were able to provide adequate responses to the questions and provided the CEO with a number of different templates to use. The HR Manager advised they would ensure the library's versions were vetted through the municipality's lawyer before being used.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. Once the CAO is back the CEO will contact her to discuss the items listed in response to the questions the board had in regards to the insurance concerns.

FINANCIAL REPORT:

The Statement of Disbursements for the month of March 2016 was reviewed.

Motion #19-16

Moved by D. Squires, seconded by J. Baum that the Statement of Disbursements for the month of March 2016, in the amount of \$29,880.44 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

No actions required.

OLD BUSINESS:

1. Members reviewed the report provided by the CEO regarding concerns with some misinformation and requested that a number of items be revised. This will be done for the next meeting.

NEW BUSINESS:

1. Members volunteered to present at the Grade 8 graduations ceremonies as follows:
 - a. Sioux Mountain Public School: D. Squires, 2nd M. McCarl
 - b. Sacred Heart School: C. Airlie, 2nd L. Martin

The CEO will advise all members of the particulars once she receives it from the schools.

2. M. Lavery advised that the library will be putting a table at the Open House to be held at the Rec. Centre tomorrow from 5:00 – 7:00 p.m. Member R. Labossiere volunteered to assist.
3. M. Lavery was directed to ensure the public was acknowledged with a “thank you for your support” notice for participating in the online and paper petition recently circulated by the library. Results of the petition will be submitted to council at a later date.

M. Lavery left the meeting at 7:40 p.m.

CIRCULATION REPORTS/CMR STATS

Circulation and Internet use statistics were distributed and reviewed

The next board meeting will be on Tuesday, May 24, 2016 at 5:30 p.m. in the Media Room of the library.

Motion #20-16

Moved by D. Squires, seconded by L. Martin that the Sioux Lookout Public Library Board moves to In-Camera at 7:46 p.m.

CARRIED.

Motion #21-16

Moved by R. Labossiere, seconded by D. Squires that the Sioux Lookout Public Library Board moves out of In-Camera at 8:10 p.m.

CARRIED.

Motion #22-16

Moved by L. Martin, seconded by R. Labossiere that the Sioux Lookout Public Library Board approves the version the Finance Committee is recommending be implemented by the CEO to manage the reduction in library hours and staffing resulting from the decrease in the library funding transfer approved by Mayor and Council for 2016.

CARRIED.

Motion #23-16

Moved by D. Squires, seconded by R. Labossiere that the Sioux Lookout Public Library Board approves the 2016 Operating Budget in the amount of \$364,718.

CARRIED.

Motion #24-16

Moved by D. Squires, seconded by R. Labossiere that we do now adjourn at 8:14 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.