

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

Approved – June 28, 2016

Date: May 24, 2016

Present: Members: J. Baum, S. Forbes, J. Klein, R. Labossiere, L. Martin, and D. Squires
CEO/Chief Librarian: G. MacDonald
Assistant/Children's Librarian: M. Laverty

Regrets: Members: M. McCarl

Meeting Chaired by: J. Klein and called to order at 6:02 p.m.

Motion #29-16

Moved by L. Martin, seconded by D. Squires that the agenda of the May 24, 2016 meeting be approved.

CARRIED.

Conflict of interest: None

Motion #30-16

Moved by D. Squires, seconded by L. Martin that the minutes of the April 19, 2016 and May 10, 2016 meetings be approved as presented.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

1. The CEO is continuing to look into Director's Liability and building insurance coverage.
2. The board approved C. Airlie presenting at the Sacred Heart Graduation ceremony on behalf of the board and directed the CEO advise her of this.
3. M. Laverty advised that while attendance at the Open House held at the Recreation Centre was lower than the previous year he will set up a display at the event next year, if it is held, as it is a good opportunity to showcase the library in a different venue.

J. Baum (arrived 6:05 p.m.)

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. The CEO will follow policy in regards to the board resignation.

FINANCIAL REPORT:

The Statement of Disbursements for the month of April 2016 was reviewed.

Motion #31-16

Moved by D. Squires, seconded by L. Martin that the Statement of Disbursements for the month of April 2016 in the amount of \$47,535.45 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

1. As the last power outage went longer than was scheduled the CEO requested that the library be closed for the entire Sunday shift in anticipation of the power outage scheduled for this Sunday.

Motion #32-16

Moved by D. Squires, seconded by S. Forbes that the Sioux Lookout Public Library Board approves the library be closed Sunday, May 29, 2016 in anticipation of the Hydro One power outage.

CARRIED.

2. The board reviewed Policy #B01, Hours of Operation, as it required amending to address the loss of open hours resulting from the reduction in municipal funding.

Motion #33-16

Moved by L. Martin, seconded by S. Forbes that the Sioux Lookout Public Library Board approves Policy #B01, Hours of Operation, as revised.

CARRIED.

OLD BUSINESS:

1. Members reviewed the Information Report prepared by the CEO, on behalf of the Board, for Mayor and Council.

Motion #34-16

Moved by R. Labossiere, seconded by L. Martin that the Sioux Lookout Public Library Board approves forwarding the Information Report prepared by the CEO to Mayor and Council as amended.

CARRIED.

J. Klein advised that she had received an email from the CAO asking if she and Mayor Lawrance should attend the board's May meeting. As the board would be reviewing a number of items at the May meeting the Board Chair suggested it would be more appropriate for them to attend the June meeting. The CEO was directed to add them to June's meeting agenda.

2. To ensure that enough time could be given to the Mayor and CAO at the June meeting members agreed to defer Committee Reports until the September board meeting.

NEW BUSINESS:

None.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed

The next meeting of the board will be on Tuesday, June 28, 2016 at 5:30 p.m. in the Media Room of the library.

CLOSED SESSION:

Motion #35-16

Moved by D. Squires, seconded by R. Labossiere that the Sioux Lookout Public Library moves to In-Camera at 7:03 p.m.

CARRIED.

Motion #36-16

Moved by R. Labossiere, seconded by L. Martin that the Sioux Lookout Public Library moves out of In-Camera at 7:10 p.m.

CARRIED.

REPORT OUT FROM IN-CAMERA SESSION:

The in-Camera session dealt exclusively with items as listed on the May 24, 2016 In-Camera Agenda (notes). No votes were taken. Direction has been given to the CEO to advise the municipality of the resignation, effective immediately, of Cameron Airlie from the Sioux Lookout Public Library Board.

Motion #37-16

Moved by L. Martin, seconded by D. Squires that we do now adjourn at 7:11 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.