

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on June 25, 2019

Date: May 28, 2019

Present: Members: J. Baum, J. Klein, R. Labossiere, A. Saltel
 CEO/Chief Librarian: M. Laverty

Regrets: Members: L. Martin, J. Timpson

Meeting Chaired by: R. Labossiere. Called to order at 5:35pm.

Motion #31-19

Moved by A. Saltel, seconded by J. Baum that the agenda of the May 28, 2019 meeting be approved as amended.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s): None.

MINUTES:

Minutes from the April 23, 2019 meeting were reviewed.

Motion #32-19

Moved by J. Klein, seconded by J. Baum that the minutes of the April 23, 2019 meeting be approved as amended.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the month of April 2019 was reviewed.

Motion #33-19

Moved by J. Klein, seconded by A. Saltel that the Statement of Disbursements for the month of April 2019 in the amount of \$65,865.22 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** Committee members confirmed an upcoming meeting to discuss the CEO/Chief Librarian’s Performance Appraisal scheduled for June 4. The Performance Appraisal will follow this meeting and be held on June 6.
2. **Fundraising/Advocacy Committee.** Committee members agreed to meet directly with the Digital Creator North Program Lead to continue working on the historical coloring book project.
3. **Policy/Planning Committee.** Committee members discussed revisions to Policy C10 Overtime through email.

CEO’s REPORT:

The CEO’s report was received.

BUSINESS ARISING FROM THE CEO’s REPORT:

Board members directed the CEO/Chief Librarian to revise the report to include updated information on the Inter-Library Loan postage reimbursement.

OLD BUSINESS:

1. **Strategic Planning.** R. Labossiere agreed to share his notes on recent strategic planning sessions. The CEO/Chief Librarian will share his correspondence with Steven Kraus at OLSN. Board members agreed that the next phase in the strategic planning process is meeting with Steven Kraus to discuss drafting objectives and goals.

NEW BUSINESS:

1. **Revisions to Policy A02 Constitution and Bylaws.**

Motion #34-19

Moved by A. Saltel, seconded by J. Klein that the Sioux Lookout Public Library Board approves revisions made to **Policy A02 – Constitution and Bylaws.**

CARRIED.

2. **Grade 8 Graduation Gifts.** The CEO/Chief Librarian reminded board members of the upcoming dates for the graduation ceremonies. Board members were asked to consider presenting awards at three ceremonies: Lac Seul First Nation, Sacred Heart School, and Sioux Mountain Public School.

3. **Recent articles in local media.** R. Labossiere acknowledged the positive media coverage in the Sioux Lookout Bulletin regarding provincial cuts to OLSN and SOLS.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, June 25, 2019 at 5:30 p.m. in the Community Media Room of the library.

Motion #35-19

Moved by J. Klein, seconded by A. Saltel that we do now adjourn at 7:05 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.